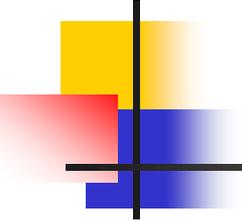




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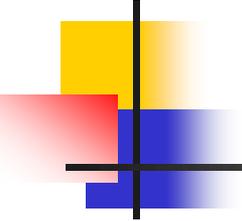
Natural Resources Department

Tabletop Exercise
Exercise ATV Turnover
Conne Brook Scenario
June 29, 2016



Agenda

- Introductions/Welcome Observers
- Why Choose a Tabletop Exercise
- Characteristics of a Tabletop Exercise
- Rules
- Purpose
- Objectives
- Scope
- Scenario/Discussion
- Debriefing



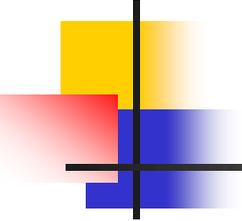
Why Choose a Tabletop Exercise?

- The focus of a tabletop exercise is to familiarize individuals with key roles, procedures and responsibilities.
- They are based on facilitated discussion and provide an opportunity for players to analyze emergency plans, policies and coordination issues.
- Enable managers/staff to review/ confirm methods for dealing with critical issues.

Characteristics of a Tabletop Exercise

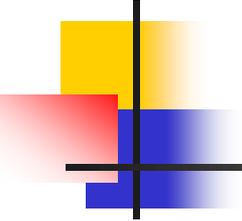
- Discussion-based.
- Facilitated group analysis of a situation.
- Conducted in an informal, low-stress environment.
- Designed for the examination of plans or policies, combined with problem solving.
- Usually deal with “what if” scenarios.
- Delivered within a structured framework.





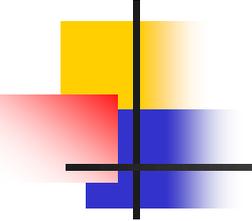
Rules

- Please turn off cell phones or set to vibrate.
- Everyone participates.
- No wrong answers.
- Everyone's opinion counts.
- Use existing policy/procedures as outlined in your emergency plans.
- Relax and Learn.



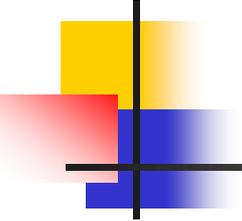
Purpose

- To assist each player to understand their role in an emergency as well as the roles of other players and how each must work together.
- To examine the ability of the community's emergency response partners to assist in responding to an accident/emergency situation involving Natural Resources employees.
- To better enable the Natural Resources Department to prepare for and manage an emergency event.



Objectives

- To examine the level of knowledge each player has regarding their own resources and the resources/expertise of other players.
- To identify /confirm roles and responsibilities related to emergency response.
- To assess the ability of Natural Resources employees to work together and with emergency responders in an accident/emergency situation.
- Identify gaps/overlaps that may exist in an emergency response.



Scope

- This exercise will not only assist the Natural Resources Department to better prepare for and manage an emergency situation at a remote site but will also enhance the coordination of emergency response activities essential to a successful outcome should ever such a situation arise.
- The function of this exercise is to identify resources/expertise within the community of Conne River to respond to a remote site where medical treatment and evacuation is required.

Scenario (Con't 1)

- On October 30, 2016 at approx 1100hrs Donnie and Leason are travelling to Conne Brook for work. They are travelling on an ATV. While travelling they narrowly escape a head-on collision with another ATV.
- In order to avoid hitting the other vechile Donnie makes a quick turn and hits a washout on the other side of the road and flips his ATV. The driver of the other ATV speeds away.



Scenario (Con't 2)

- The flipped ATV results in Donnie being trapped under the ATV with an apparent concussion and broken ribs, and obvious broken right leg.
- In attempting to flip/lift the ATV off Donnie, Leason strains his back and is unable to remove Donnie from being under the quad. Leason also has a cut to his chin which is bleeding.
- Leason has a cell phone, but there is no coverage available.



Scenario Discussion Points (Con't 1)

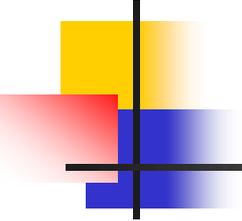
- What precautions, if any, were taken/are required to be taken, prior to leaving work site and travelling to remote location on ATV?
- What , if any, resources do you, the drivers of the ATV, have on hand to assist in removing the ATV off the causality?
- What, if any, resources do you, the drivers of the ATV, have on hand to treat and stabilize injuries?



Discussion Points (Con't 2)

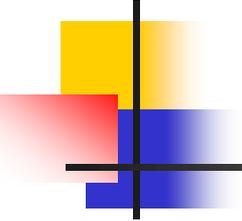
- If physically able to, should Leason leave Donnie and try and get cell phone coverage?
- What factors might Leason consider before he decides to leave Donnie to try and get cell phone coverage so he can call for help?
- If Leason leaves to try and get cell coverage, who does he first contact to request immediate emergency assistance?





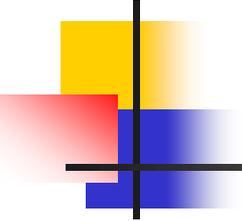
Discussion Points (Con't 3)

- Would the contact person differ if it was during regular work hours or after 5:00pm?
- Who would notify the spouse of the accident?
- What, if any, follow-up would be done with Natural Resources employees after Donnie and Leason are transported to hospital?
- Who would initiate and carry out this follow-up?



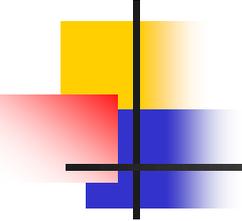
Discussion Points (Con't 4)

- Is there a process developed to debrief employees after an accident/emergency event?
- Is there a process developed to investigate such an event?



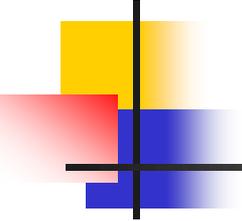
Exercise Conclusion

- Are there other issues that you have identified that should be addressed?



Exercise Debriefing

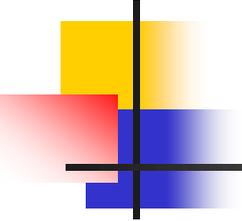
- Rules:
 - Be nice
 - Don't throw pens or sharp objects
 - Be open and honest
 - Be brief



Questions???

"If you fail to plan, you plan to fail!"





Thank-you!!!
